

Indonesian Property Loan (IPL) Application Form

Loan Details

Application No:

Purpose of loan: Purchase Apartment Purchase Villa / Bungalow Resort Others _____

Total of credit:

Price of Property:

Personal Contribution:

Currency: USD / AUD / IDR

Loan Tenure (years):

Personal Details

Full Name: Nickname:

Place/Date of Birth: ID/Passport No.:

Address:

City: Postal Code: Country:

Address of Correspondence: Home Office

Ownership of house: Owned Property Rent Credit/mortgage
 Institution On mortgage Family's property

Have been living in the house for: years months

Telephone numbers: Home: Cellular: (To be filled)

E-mail address:

Gender: Male Female

Marital Status: Married Single Divorced

Education: Doctoral/Master Degree Bachelor Degree Diploma
 High School Junior high school others

Mother's maiden name:

Name of Close Relative

Full name:

Family relations: Parents Siblings Son/Daughter Parents' relatives

Home Address:

City: Postal Code: Country:

Telephone numbers: Home: Office: Cellular:

Occupation Details

Occupation: Private sector employee Civil officer employee Professional
 Own business State owned enterprises

Company name/institution: Type of business:

Type of company: Multinational (MNC) Others

Department: Title: Length of Service: years months

Company's address:

City: Postal Code: Country:

Telephone: Ext: Fax no.:

E-mail address:

To be filled by Applicants (employee status)

Supervisor's name:

Income/month	Outgoings/expenses per month
Gross salary (a): Rp. _____	Household maintenance (a): Rp. _____
Other source of income(b) : Rp. _____	Loan instalment (b): Rp. _____
Total income (a)+(b) Rp. _____	Education (c): Rp. _____
Total salary/year: Rp. _____	Home mortgage (d): Rp. _____
	Others (e): Rp. _____
	Total outgoings (a)+(b)+(c)+(d)+(e) Rp. _____

To be filled by Applicants (professional)

Percentage of ownership: _____

Business place status: Owned Property Rent

Year established: _____ Total employees: _____

Income/month	Outgoings/expenses per month
Total sales (a): Rp. _____	Household maintenance (a): Rp. _____
Net Profit (b): Rp. _____	Loan instalment (b): Rp. _____
Other source of income (c) Rp. _____	Education (c): Rp. _____
Total income (a)+(b)+(c): Rp. _____	Home mortgage (d): Rp. _____
	Others (e): Rp. _____
	Total outgoings (a)+(b)+(c)+(d)+(e) Rp. _____

Previous company name if current business was established less than two years: _____

Spouse Details

Full Name: _____
 Place/Date of Birth: _____ ID/Passport No.: _____
 Occupation: _____ Company Name: _____
 Title: _____ Employment status: employed self-employed
 Department: _____ Work Duration: years months
 Direct Supervisor's name: _____ Title: _____
 Telephone: _____ Fax No.: _____ Cellular: _____
 E-mail: _____
 Previous company name if current business was established less than two years: _____
 Income/month _____
 Gross salary (a): Rp. _____
 Other source of income (b): Rp. _____
 Total income (a)+(b): Rp. _____

To be filled out by Sales Representative (SR)

Price of House (a) Rp. _____ Tenor: _____
 Down payment (b) Rp. _____ Monthly installment: _____
 Sub Total Loan (c) = (a) - (b) Rp. _____ Insurance Company: _____
 Insurance fee (d) Rp. _____ Type of insurance: Fire Fire + Others _____
 Total Loan (e)=(c)+(d) Rp. _____ Premium Insurance _____ %
 Administration fee (f) Rp. _____ Terms of insurance payment: _____
 Life insurance fee (g) Rp. _____ Upfront
 Fire insurance (h) Rp. _____ Included in loan amount
 Appraisal fee (i) Rp. _____
 Notary/fiduciary fee (j) Rp. _____
 First installment (k) Rp. _____
 Provision 1% (l) Rp. _____
 First payment (o) Rp. _____
 (o = b + f + g + h + i + j + k + l)

Other Outstanding Loan, Credit Cards, Issuing Bank reference

Other Outstanding loan (if any):

Creditor	Loan Type	Loan Amount	Monthly Installment	Outstanding Tenor

Credit Card Information (if any):

Issuing Bank	Credit Card No.	Credit limit	Date of Issued	Average usage

Issuing Bank Reference:

Creditor	Loan Type	Loan Amount

Collateral Details

Land & Building:

Status: Certificate of building purpose right Owned property Strata Title Main certificate
 Certificate Number _____ Building license Number: _____
 Registered name _____ Land/building size (m2) : _____
 Expired date of certificate: _____ Collateral value : _____
 Land/building location: _____

Developer/Broker Agent Details

Name of Developer/Broker: _____
 Address of Developer/Broker: _____
 City: _____ Postal Code: _____ Country: _____
 Dealer Code: _____
 Telephone numbers: _____ Ext.: _____ Fax.: _____
 E-mail address: _____
 Seller's name: _____

Documents to be submitted

Type of Document	Employee	Self Employed	Professional
1. Photocopy of Applicant's ID* (Applicant's spouse's):	√	√	√
2. Original business card:	√	√	√
3. Photocopy of work permit (Kitas/Kims):	√	√	√
4. Photocopy of wedding certificate/Family card*:	√	√	√
5. Photocopy of company's tax registration number:	√	√	√
6. Photocopy of Bank account/deposit/mutual fund statement (last 3 months)*:	√	√	√
7. Last 3 consecutive months original salary slip**/company reference/work reference:	√		
8. Photocopy of Employment contract:	√		
9. Photocopy of Company registration number:		√	
10. Photocopy of Professional Certificate permit*:			√
11. Photocopy of Deed of Company establishment:		√	
12. Photocopy of last 2 years financial report (if any):		√	
13. Photocopy of share statement:		√	√

* Share Statement

Other Documentation Required for Home Loan or Refinancing:			
Photocopy of self-owned property certificate/Strata Title:	√	√	√
Photocopy of Building License Number:	√	√	√
Photocopy of Building's Blue Print (Map of location):	√	√	√
Photocopy of last year's Land & Building Tax:	√	√	√
Receipt of Appraisal Payment (For Land & Building Collateral)	√	√	√

* Will be checked according to original copy
** Salary Slip must be a computer and a carbonize copy. If not, submit company's reference/work reference with monthly salary's details

Declaration & Authorization

I /We have read and understood the Terms and Conditions, and the information I/We have provided on this application is true, correct and complete. I /We understood and agree that the Bank is entitled to obtain any information to support this application which will be held securely by the Bank. Terms and Conditions of this application will be fully authorized by the Bank's approval or disapproval. I /We hereby declare, if this application is approved I /We will accept and agree to be bound by the said Terms and Conditions limiting the Bank's liability, whether it is at present condition or in the future.

Agreed & Acknowledge by:

(_____)
Applicant
City: _____
Date Month Year

(_____)
Applicant's Spouse
City: _____
Date Month Year

To be Filled Out by the Bank (To be Filled Out by Branch Office)

Branch Code	SR Code	Submitted date/by	Receive date/by	Remarks

Signature of BM/RM

(To be Filled Out by Credit Department)

Approved Loan Amount: Rp. _____
 Monthly Installment: Rp. _____
 Tenor: _____
 Interest rate/year: _____
 Saving Account Number: _____
 Total Loan Amount to be pay: Rp. _____

Authorized Person Signature

Remarks

Authorized Person Signature

Remarks

Submitted date/by	Receive date/by

Authorized Person Signature

Remarks